

Matt Blunt
Governor



Larry W. Schepker
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Accounting
570 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
(573) 751-2971
INTERNET: <http://www.oa.mo.gov/acct>
E-MAIL: acctmail@oa.mo.gov

Thomas J. Sadowski
Director

MEMORANDUM

TO: State Agencies
FROM: OA/Accounting
DATE: December 29, 2008
RE: January 2009 Information

State offices will be closed in Cole County on Monday, January 12, 2009, by an executive order from the Governor. A nightly cycle will not be run and checks will not be processed Monday night, January 12, 2009, in SAM II Financial.

Checks produced Thursday night January 8, 2009, will be dated Tuesday, January 13, 2009. These checks **will not** be released Friday, January 9, 2009. These checks will be released the morning of Tuesday, January 13, 2009.

Checks produced Friday night January 9, 2009, will be dated Wednesday, January 14, 2009. These checks will be released after 1:00 p.m. on Tuesday, January 13, 2009.

If you have any questions, please contact OA/Accounting at (573) 751-2971.